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How to modify an order

![Murrumbidgee Irrigation logo] **Murrumbidgee Irrigation**

NAVIGATING TO ORDER: METHOD ONE

Navigate to Orders

Click the order you wish to modify.

Click Modify

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NAVIGATING TO MODIFY ORDER: METHOD TWO

Navigate to **Home**

Click order in 7 day view

Click **Modify**

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Click **Modify Start**

Change **Start Date.** The selected time must be later than 24 hours from order placement.

Click **Save** on Modify Start Date

MODIFYING PLANTINGS (PENDING AND OPERATING ORDERS)

Click Modify Plantings

Update Plantings

Click Save

MODIFYING FINISH (OPERATING ORDERS)

Click Modify Finish

Update finish date and time

Click Save

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SET NEW FLOW (OPERATING ORDERS)

Click Set New Flow	
Set Required Flow Rate	
Set Effective Time	

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Click **Ok**