

Application: Change of name, address and/or contact details

Form 04

Use this form to change your name, address and/or contact details.

NOTES

- Please print neatly in BLOCK LETTERS with a black or blue pen. Mark or in the appropriate boxes.
- The triangle on the top left side of a response field indicates this is mandatory information we need to process this application.
- Unless the contrary intention appears, capitalised terms used but not defined in this application have the meanings given to them in the *Water Entitlements & Water Delivery Contracts*.
- If the *Water Entitlements, Rights of Access and/or Shares certificate/s* applied to be changed are held jointly by two or more persons, each person must be named as an applicant and each person must sign this application. The applicant's details must be identical to the details on the *Water Entitlements Contract, Water Delivery Contract and/or Share Certificate* in respect of the certificate/s being replaced.
- Electronic signatures are not accepted. Please print and sign this form.
- Privacy - For information on privacy and data collection, see page 2.

APPLICATION CHECKLIST

Have you provided the following documentation required for processing this application?

- Name Change:** A Statutory Declaration and certified evidence of change of name; correctly completed and signed, if applicable.
- Current certificates,** if a replacement is required. If no certificates are returned and the application is approved, the Company's register/s will be amended and no replacement certificate/s will be issued.
- Application Fee.** No fee applies for this application.

PRIVACY AND DATA COLLECTION INFORMATION

PRIVACY STATEMENT Your personal information is protected by law. A copy of Murrumbidgee Irrigation's (MI) Privacy Statement, describing how MI manages personal information, can be obtained free of charge from its offices in Hanwood or Leeton, or downloaded at www.mirrigation.com.au. MI's Privacy Statement also sets out the laws under which MI is required to collect personal information.

DATA COLLECTION MI collects this personal information about you for the purposes of:

- To communicate with the individual;
- To provide the individual with information about, or relating to, its services or products, and associated policy, regulation, developments, news and initiatives;
- To provide the individual with access to protected areas of its website;
- To process applications including licence applications, subdivision applications and on-farm works applications;
- To provide services and products and send requested communications;
- For internal administration, management, and quality control, including but not limited to maintenance of landholding, property and infrastructure records;
- To conduct transactions and manage its contracts with the individual;
- To determine water supply requirements and develop options for and conduct infrastructure works;
- For billing, account management and payment processing, including conducting credit checks and assessing financing requirements;
- To monitor, account for and reconcile water use, water allocations and balances;
- To conduct research and development of its services and products, and expand the quality and range of its offerings;
- To conduct and participate in policy research and development;
- To market its services and products and communicate new developments or offerings MI believes may be of interest;
- To audit and monitor licence compliance and contract compliance;
- To conduct and process tenders and employment applications;
- To compile and maintain its register of members and shareholdings and registers of water entitlements and rights of access;
- To meet its statutory and licensing record-keeping, reporting and registration requirements;
- To undertake landholding assessments and investigations;
- To offer and conduct education and training courses;
- To comply with legal requirements;

- To search Land & Property Information and Personal Properties Security Registers for third party interests; and
- Any other purpose made known to individuals at the time of collection of their personal information.

MI will also collect personal information about you from title searches and Personal Property Securities Register (PPSR) searches.

DISCLOSURE MI may disclose this information to:

- To its agents, contractors or third party service providers for the purposes of provision of administrative, computer/software hosting and management, order fulfilment, infrastructure/works, consultancy, billing, financing, credit reporting, printing, mailout or other services and products in connection with the operation of its business. Any such third parties are under duties to MI to use such data only for the purpose for which it is provided and to keep such data confidential;
- To meet its statutory and licensing reporting and registration requirements, including disclosure to the Australian Competition and Consumer Commission, the Bureau of Meteorology, the NSW Minister responsible for administration of the Water Management Act 2000 (NSW), the NSW Environment Protection Authority, and the NSW Government, as described in this Statement above; as required under funding and other contractual arrangements with the Commonwealth and NSW Government or governmental agencies; or in co-operation with Commonwealth and NSW governmental or quasi-governmental departments, entities and authorities;
- To law enforcement agencies or relevant third parties, if it suspects that unlawful activity has been, is being, or may be, engaged in, and disclosure is a necessary part of its investigations; and
- Where required or authorised under law.

ACCESS, CORRECTION AND COMPLAINTS MI's Privacy Statement contains information about how you can access your personal information, seek correction of your personal information, complain about a possible breach of the Australian Privacy Principles, and how MI will deal with any complaints.

OVERSEAS DISCLOSURE OF PERSONAL INFORMATION MI stores some personal information overseas in electronic form using cloud-based services. These overseas countries include the United States of America, Brazil, Holland, Singapore, Hong Kong and Japan.

CONSENT TO DATA COLLECTION AND PRIVACY NOTIFICATION By signing the application form associated with this Privacy and Data Collection Notification, you acknowledge that you have read this Notification and consent to the use and disclosure of your personal information as set out in this Notification.

Application: Change of name, address and/or contact details

Form 04

1. Applicant's details

Full name*

* If more than one person, please list other names on Page 2. If the Entitlements and any corresponding shares are held jointly by two or more persons, each person must be named and each person must sign on Page 2.

Company name

ABN No.

Date of birth Email

Previous postal address

 Phone
 Mobile

Landholding reference number (WAA)

 Fax

- 2. Change details** - I wish to
- advise of my name change > Go to Section 3
 - change address details > Go to Section 4
 - change contact details > Go to Section 5

3. Change of name

- A Statutory Declaration (Page 5) and certified evidence of change of name is required.

New given names

New family name

4. Change of address

New residential address	<input type="text"/> <input type="text"/> <input type="text"/>	New postal address	<input type="text"/> <input type="text"/> <input type="text"/>
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5. Change contact details

New phone no. New mobile

New fax no. New email

New ABN No.

Other

6. Communications details

Please indicate your preferred method of receiving communications from MI.

Water order confirmation via:

SMS text E-mail Not required

Annual Report via:

E-mail Post Do not send

Company information releases via:

SMS text E-mail Do not send

4. Signing by the applicant

Multiple applicants
see below

Name	<input type="text"/>	Date	<input type="text" value="DD/MM/YYYY"/>
Signature	<input type="text" value="Signature"/>	Position*	<input type="text"/>

*Please indicate if you are a Director, Sole Director or Company Secretary

Multiple signatures. All persons who hold a legal or equitable interest in entitlements and shares being transferred, must be named as additional applicants and must sign this section. If the applicant is representing a company, this application is executed in accordance with section 127 of the *Corporations Act 2001*.

Name	<input type="text"/>	D.O.B.	<input type="text" value="DD/MM/YYYY"/>
Signature	<input type="text" value="Signature"/>	Signature date	<input type="text" value="DD/MM/YYYY"/>
		Position.	Please indicate if you are a Director, Sole Director or Company Secretary.
		<input type="text"/>	

Name	<input type="text"/>	D.O.B.	<input type="text" value="DD/MM/YYYY"/>
Signature	<input type="text" value="Signature"/>	Signature date	<input type="text" value="DD/MM/YYYY"/>
		Position.	Please indicate if you are a Director, Sole Director or Company Secretary.
		<input type="text"/>	

Name	<input type="text"/>	D.O.B.	<input type="text" value="DD/MM/YYYY"/>
Signature	<input type="text" value="Signature"/>	Signature date	<input type="text" value="DD/MM/YYYY"/>
		Position.	Please indicate if you are a Director, Sole Director or Company Secretary.
		<input type="text"/>	

Name	<input type="text"/>	D.O.B.	<input type="text" value="DD/MM/YYYY"/>
Signature	<input type="text" value="Signature"/>	Signature date	<input type="text" value="DD/MM/YYYY"/>
		Position.	Please indicate if you are a Director, Sole Director or Company Secretary.
		<input type="text"/>	

Name	<input type="text"/>	D.O.B.	<input type="text" value="DD/MM/YYYY"/>
Signature	<input type="text" value="Signature"/>	Signature date	<input type="text" value="DD/MM/YYYY"/>
		Position.	Please indicate if you are a Director, Sole Director or Company Secretary.
		<input type="text"/>	

Additional information:

Statutory Declaration


OATHS ACT 1900, NSW, EIGHTH SCHEDULE

(Please complete one Statutory Declaration per person.)

I (Full name of declarant)¹

of (Residential address)

do solemnly and sincerely declare that the applicant in the Form 4 "Application: Change of Name, Address and/or Contact Details" which accompanies this statutory declaration has authority to appoint the representative(s) described in the application, and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1900*.

Signature of applicant 

Declared at (place) in the State of New South Wales on (Date: day, month, year)

in the presence of: (name of authorised witness)

(qualification of authorised witness)²

who certifies: (#Please cross out the sentence that does not apply)

- 1#** I saw the face of the declarant; **OR**
 I did not see the face of the declarant because the declarant was wearing a face covering, but I am satisfied that the declarant had a special justification for not removing it; **and**
- 2#** I have known the declarant for at least 12 months; **OR**
 I have confirmed the declarant's identity by witnessing an approved identification document, or a certified copy of an approved identification document³, that document being:

.....
(describe identification document relied on)

¹ If the applicant is an individual, the declarant must be the applicant. If the applicant is multiple individuals, each individual must sign a separate statutory declaration. If the applicant is a company, the declarant must be an authorised officer of the company.

² Statutory declarations for use in NSW may be made before the following persons:
(i) a justice of the peace;
(ii) a legal practitioner holding a current practising certificate; or
(iii) a notary public.

³ Identification documents are outlined in Ruling 003 issued by the NSW Attorney General & Justice. A copy of this is available on MI's website.

Signature of authorised witness 

Date