

## Application: Separation of Water Entitlements Certificate

**Form 25**

Use this form to apply for the separation of the Water Entitlements Certificates.

### NOTES

- Please print neatly in BLOCK LETTERS with a black or blue pen. Mark  or  in the appropriate boxes.
- The triangle on the top left side of a response field indicates this is mandatory information we need to process this application.
- Unless contrary intention appears, capitalised terms used but not defined in this application have the meanings given to them in the *Water Entitlements* and *Water Delivery Contracts*.
- If the *Water Entitlements Certificate* is held jointly by two or more persons, each person must be named as an applicant and each person must sign this application. The applicant's details must be identical to the details on the *Rights of Access Certificates*.
- Electronic signatures are not accepted. Please print and sign this form.
- Murrumbidgee Irrigation recognises the importance of protecting the privacy of personal information it collects. Your personal information is collected and managed in accordance with the Australian Privacy Principles. Privacy and data collection information related to the application is provided overleaf.

### APPLICATION CHECKLIST

Have you provided the following documentation required for processing this application?

- Current Water Entitlements Certificates.**
- Evidence to support application**, if applicable.
- Written approval** of this application from all persons who hold a legal or equitable interest in the Water Entitlements.
- Statutory Declaration** correctly completed and signed. (Included in this application)
- Application fee** – Refer to the Schedule of Charges on MI's website: [www.mirrigation.com.au/Customers](http://www.mirrigation.com.au/Customers)

## PRIVACY AND DATA COLLECTION INFORMATION

**PRIVACY STATEMENT** Your personal information is protected by law. A copy of Murrumbidgee Irrigation's (MI) Privacy Statement, describing how MI manages personal information, can be obtained free of charge from its offices in Hanwood or Leeton, or downloaded at [www.mirrigration.com.au](http://www.mirrigration.com.au). MI's Privacy Statement also sets out the laws under which MI is required to collect personal information.

**DATA COLLECTION** MI collects this personal information about you for the purposes of:

- To communicate with the individual;
- To provide the individual with information about, or relating to, its services or products, and associated policy, regulation, developments, news and initiatives;
- To provide the individual with access to protected areas of its website;
- To process applications including licence applications, subdivision applications and on-farm works applications;
- To provide services and products and send requested communications;
- For internal administration, management, and quality control, including but not limited to maintenance of landholding, property and infrastructure records;
- To conduct transactions and manage its contracts with the individual;
- To determine water supply requirements and develop options for and conduct infrastructure works;
- For billing, account management and payment processing, including conducting credit checks and assessing financing requirements;
- To monitor, account for and reconcile water use, water allocations and balances;
- To conduct research and development of its services and products, and expand the quality and range of its offerings;
- To conduct and participate in policy research and development;
- To market its services and products and communicate new developments or offerings MI believes may be of interest;
- To audit and monitor licence compliance and contract compliance;
- To conduct and process tenders and employment applications;
- To compile and maintain its register of members and shareholdings and registers of water entitlements and rights of access;
- To meet its statutory and licensing record-keeping, reporting and registration requirements;
- To undertake landholding assessments and investigations;
- To offer and conduct education and training courses;
- To comply with legal requirements;

- To search Land & Property Information and Personal Properties Security Registers for third party interests; and
- Any other purpose made known to individuals at the time of collection of their personal information.

MI will also collect personal information about you from title searches and Personal Property Securities Register (PPSR) searches.

**DISCLOSURE** MI may disclose this information to:

- To its agents, contractors or third party service providers for the purposes of provision of administrative, computer/software hosting and management, order fulfilment, infrastructure/works, consultancy, billing, financing, credit reporting, printing, mailout or other services and products in connection with the operation of its business. Any such third parties are under duties to MI to use such data only for the purpose for which it is provided and to keep such data confidential;
- To meet its statutory and licensing reporting and registration requirements, including disclosure to the Australian Competition and Consumer Commission, the Bureau of Meteorology, the NSW Minister responsible for administration of the *Water Management Act 2000* (NSW), the NSW Environment Protection Authority, and the NSW Government, as described in this Statement above; as required under funding and other contractual arrangements with the Commonwealth and NSW Government or governmental agencies; or in co-operation with Commonwealth and NSW governmental or quasi-governmental departments, entities and authorities;
- To law enforcement agencies or relevant third parties, if it suspects that unlawful activity has been, is being, or may be, engaged in, and disclosure is a necessary part of its investigations; and
- Where required or authorised under law.

**ACCESS, CORRECTION AND COMPLAINTS** MI's Privacy Statement contains information about how you can access your personal information, seek correction of your personal information, complain about a possible breach of the Australian Privacy Principles, and how MI will deal with any complaints.

**OVERSEAS DISCLOSURE OF PERSONAL INFORMATION** MI stores some personal information overseas in electronic form using cloud-based services. These overseas countries include the United States of America, Brazil, Holland, Singapore, Hong Kong and Japan.

**CONSENT TO DATA COLLECTION AND PRIVACY NOTIFICATION** By signing the application form associated with this Privacy and Data Collection Notification, you acknowledge that you have read this Notification and consent to the use and disclosure of your personal information as set out in this Notification.

# Application: Separation of Water Entitlements Certificate

Form 25

## 1. Applicant's details

Full name\*   
 \* If more than one person, please list other names on Page 4.

Company name

ABN No.

Date of birth  Email

Postal address

Phone   
 Mobile   
 Fax

## 2. Water Entitlements Certificate details.

Water Allocation Account number

Number of certificates required

## 3. Separation details

### New certificate 1

Number of Water Entitlements

Category of Water Entitlements

### New certificate 2

Number of Water Entitlements

Category of Water Entitlements

### New certificate 3

Number of Water Entitlements

Category of Water Entitlements

### New certificate 4

Number of Water Entitlements

Category of Water Entitlements

## 4. Purpose of separation

## 5. Signing by the applicant(s)

**Option A:** If the applicant is an individual or multiple individuals.

Name	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="DD/MM/YYYY"/>
Name	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="DD/MM/YYYY"/>
Name	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="DD/MM/YYYY"/>
Name	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="DD/MM/YYYY"/>
Name	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="DD/MM/YYYY"/>

**Option B:** If the applicant is representing a company, this application is executed in accordance with section 127 of the *Corporations Act 2001*.

Name	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="DD/MM/YYYY"/>
		Position:	<input type="checkbox"/> Director <input type="checkbox"/> Company Secretary
			<input type="checkbox"/> Sole Director <input type="checkbox"/> Sole Company Secretary
Name	<input type="text"/>		
Signature	<input type="text"/>	Date	<input type="text" value="DD/MM/YYYY"/>
		Position:	<input type="checkbox"/> Director <input type="checkbox"/> Company Secretary
			<input type="checkbox"/> Sole Director <input type="checkbox"/> Sole Company Secretary

### Additional information

# Statutory Declaration


OATHS ACT 1900, NSW, EIGHTH SCHEDULE

(Please complete one Statutory Declaration per person.)

I  (Full name of declarant)<sup>1</sup>

of  (Residential address)

do solemnly and sincerely declare that the applicant in the Form 25 "Separation of Water Entitlements Certificate" (application) which accompanies this statutory declaration has authority to separate the Entitlements described in the application, and the applicant has obtained written consent to the transfer from all persons who hold a legal or equitable interest in the Water Entitlements, and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1900*.

Signature of applicant 

Declared at  (place) in the State of New South Wales on  (Date: day, month, year)

in the presence of:  (name of authorised witness)  
 (qualification of authorised witness)<sup>2</sup>

who certifies: (<sup>#</sup>Please cross out any text that does not apply)


- 1#**  I saw the face of the declarant; **OR**  
 I did not see the face of the declarant because the declarant was wearing a face covering, but I am satisfied that the declarant had a special justification for not removing it; **and**
- 2#**  I have known the declarant for at least 12 months; **OR**  
 I have confirmed the declarant's identity by witnessing an approved identification document, or a certified copy of an approved identification document<sup>3</sup>, that document being:

.....  
(describe identification document relied on)

<sup>1</sup> If the applicant is an individual, the declarant must be the applicant. If the applicant is multiple individuals, each individual must sign a separate statutory declaration. If the applicant is a company, the declarant must be an authorised officer of the company.

<sup>2</sup> Statutory declarations for use in NSW may be made before the following persons:  
(i) a justice of the peace;  
(ii) a legal practitioner holding a current practising certificate; or  
(iii) a notary public.

<sup>3</sup> Identification documents are outlined in Ruling 003 issued by the NSW Attorney General & Justice Department. A copy of this ruling is available on MI's website.

Signature of authorised witness 

Date