



## PERSONAL INFORMATION (Recruitment)

### Murrumbidgee Irrigation and your Application for Employment

Thank you for applying for a position with Murrumbidgee Irrigation.

This document explains how our Company will control your personal information in the recruitment process.

Information is collected from you in a number of ways. Most of the information is supplied directly from you for our Company to understand your qualifications, experience and suitability for employment in the position you have applied for. As part of the recruitment process, nominated referees may be contacted.

If we make an offer of employment to you, the information you have provided will form part of your personnel record. If we do not make an offer we will securely dispose of the information you have submitted or ask for your consent to retain it for a period of 6 months in the event that another position becomes available.

Please indicate below if you would like us to retain information about you on our systems so that you can be contacted about employment opportunities within the next 6 months

**Yes**, if I am not successful in my application for this position please keep my employment details in case other employment opportunities come up at Murrumbidgee Irrigation within 6 months

**No**, if I am not successful in my application for this position please do not consider me for any future positions Murrumbidgee Irrigation

Please refer to MI’s Privacy Statement on our website [www.mirrigation.com.au](http://www.mirrigation.com.au) for information on how MI may use, disclose and store your personal information.

#### Please read the following before signing below

I have read and understand the **Privacy and Data Collection Notification** on the following page.

Name .....

Signature .....

Date .....



**Murrumbidgee  
Irrigation**

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## **PRIVACY AND DATA COLLECTION NOTIFICATION**

### **Privacy Statement**

Your personal information is protected by law. A copy of Murrumbidgee Irrigation's (MI) Privacy Statement, describing how MI manages personal information, can be obtained free of charge from its offices in Hanwood or Leeton, or downloaded at [www.mirrigation.com.au](http://www.mirrigation.com.au).

MI's Privacy Statement also sets out the laws under which MI is required to collect personal information.

### **Data collection**

Murrumbidgee Irrigation (MI) collects this personal information about you for the purpose(s) of recruitment of employees.

### **Disclosure**

MI may disclose this information:

1. to potential employers of current or former employees for the purposes of employment verification, including term of employment and position(s) held; and
2. as authorised under law.

### **Access, correction and complaints**

MI's Privacy Statement contains information about how you can access your personal information, seek correction of your personal information, complain about a possible breach of the Australian Privacy Principles, and how MI will deal with any complaints.

### **Overseas disclosure of personal information**

MI stores some personal information overseas in electronic form using cloud-based services. These overseas countries include the United States of America, Brazil, Holland, Singapore, Hong Kong and Japan.

### **Consent to data collection and privacy notification**

By signing the application form associated with this Privacy and Data Collection Notification, you acknowledge that you have read this Notification and consent to the use and disclosure of your personal information as set out in this Notification.